This is the statement of general policy and arrangements for Richmond Equestrian Centre

Overall and final responsibility for health and safety is that of Abigail Turnbull

Statement of General Policy	Responsibility of	Action/Arrangements
To prevent accidents and cases of work related ill health and provide adequate control of health and safety risks arising from event activities	Abigail Turnbull	Full Health & Safety Risk Assessment carried out and all liveries contractually obligated to wear correct protective dress when in the vicinity of a horse
To provide adequate training to ensure volunteers and officials are competent to do their work	Abigail Turnbull	Sufficient Frist Aid trained/DBS checked staff onsite most of the time
To engage and consult with stakeholders on day-to-day health and safety conditions and provide advice and supervision on occupational health	Abigail Turnbull	All liveries/staff have a copy of the Health & Safety policies Verbal warnings to anyone who is acting dangerously
To implement emergency procedures – evacuation in case of fire or other significant incidents	Abigail Turnbull	Fire Safety Action Plan in place
To maintain safe and healthy event conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances; to conduct sporting activity in accordance with rules and current best practice	Abigail Turnbull	Rise assessments in place for large events All machinery properly maintained COSHH assessment been carried out
Health and safety / event plan / emergency plan available at event	Abigail Turnbull	All available
First aid kits and accident book are in the office. Accidents and ill health reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations)	Abigail Turnbull	RIDDOR assessments carried out where appropriate

Signed: REC Official: *Abigail Jane Turnbull*   Date: 1st April 2020

Subject to review, monitoring and revision by:__Abigail Turnbull___every ___6___ months or sooner if work activity changes;